

Agenda for the December 10, 2002 DHT Executive Committee Meeting

Financials

Grants: Peacock grant to be submitted this week
Dunspaugh Dalton, Goldsmith and Rosenberg Foundation requests to be sent in January—Dade Community Foundation?

Audit --nearing completion

Need new computer for Luis ASAP

Insurance—Andrew Moss is representing us with city

Phone-a-thon

Revolving Fund

Old Miami High update

Aviation kick off

DHT Holiday Party arrangements

KUTNER, RUBINOFF, BUSH & LERNER

A PROFESSIONAL ASSOCIATION

ATTORNEYS AT LAW

501 NORTHEAST FIRST AVENUE, SUITE 300

MIAMI, FLORIDA 33132-1998

MIAMI (305) 358-6200

BROWARD (954) 462-6377

FAX (305) 577-8230

MAILING ADDRESS

P.O. BOX 9700

MIAMI, FLORIDA 33101-9700

ANDREW M. MOSS

December 5, 2002

VIA FACSIMILE

Courtland Bullard
City of Miami
Subrogation Department

RE: DADE HERITAGE TRUST

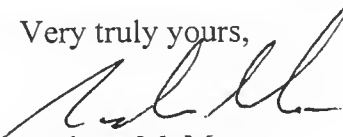
Dear Mr. Bullard:

Please allow this letter to serve as notice to the City of Miami that the undersigned represents the Dade Heritage Trust in its claim involving the damage to the Trust's headquarters as a result of the demolition of its neighboring building.

As you are already aware, the Trust has settled this matter with the insurer and the funds are being held by the Trust.

Please let me know what I can do to speed this process along so the Trust can begin the necessary repairs. We appreciate your assistance with this matter.

Very truly yours,



Andrew M. Moss

For the Firm

AM/

cc: Becky Matkov ✓
Richard Heisenbottle

DADE HERITAGE TRUST

To: Members of the Board

From: Dolly MacIntyre

Re: Phonethon

30th Anniversary Fundraising Phonethon **December 11, 2002**

Our second two-hour phonethon will be held Wednesday, December 11, 2002 from 6:00PM to 9:00 PM using the offices and phones of the Greater Miami Visitors and Convention Bureau, 701 Brickell Avenue, Suite 2700. Callers are asked to arrive by 6:00 to go through building security and to have a chance to go over the "script." Light refreshments will be served.

Purpose: To make personal contact with members and to solicit contributions for an operating fund endowment. If this is successful, plan to do it on an annual basis.

Goal: \$3,000

30th Anniversary Gift Increments:

\$30 – Buddy

\$300 – Booster

\$3000 – Benefactor (can be done in three installments)

Methodology: Each caller will be given a suggested script and a list of members to call. When the member agrees to make a donation, verify the address. We will send a statement for payment. Make notes of any info given by member that might be helpful in involving the person or in seeking future contributions.

I have to turn in a list of participants for security purposes at the Visitors and Convention Bureau so you will receive a call on Monday, December 9th to verify your participation.

Those who do not participate are expected
to make a substantial personal contribution!
At least, we hope you will.



Northern Trust

595 BILTMORE WAY
CORAL GABLES, FLORIDA 33134

Statement of Account

PAGE 1 OF 4

STATEMENT CLOSING DATE
NOVEMBER 29, 2002

PLEASE REFER INQUIRIES TO:
CHRISTINA LUNSFORD
1-305-529-7700

26 ITEMS ENCLOSED

DADE HERITAGE ++A++ TRUST
190 SE 12 TER
MIAMI FL 33131-3204

COMBINED STATEMENT

SUMMARY OF ACCOUNTS

<u>TYPE OF ACCOUNT</u>	<u>ACCOUNT #</u>	<u>ENDING BALANCE</u>
BUSINESS ANCHOR CHECKING	1240001367	20,000.00
ANCHOR INVESTMENT**	902553676	35,859.93
	COMBINED BALANCE	55,859.93

ANCHOR INVESTMENT 902553676

MUTUAL FUND PORTFOLIO POSITION

NORTHERN FUND:
NUMBER OF SHARES
SHARE PRICE
MARKET VALUE
ANNUAL YIELD TO MKT
DIVIDEND INCOME

NORTHERN MONEY MARKET FUND
35,859.930
1.000
35,859.93
1.00
93.75

** An investment in Northern Funds is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other governmental agency. Although the money market funds seek to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the Funds.

Shares of Northern Funds are distributed by Northern Funds Distributors, LLC, an independent third party.

NOT FDIC-INSURED	May lose value	No bank guarantee
-------------------------	-----------------------	--------------------------



Northern Trust

595 BILTMORE WAY
CORAL GABLES, FLORIDA 33134

Statement of Account

PAGE 1 OF 1

STATEMENT CLOSING DATE
NOVEMBER 29, 2002

PLEASE REFER INQUIRIES TO:
CHRISTINA LUNSFORD
1-305-529-7700

0 ITEMS ENCLOSED

DADE HERITAGE TRUST INC.
REVOLVING FUND
190 SE 12 TER
MIAMI FL 33131-3204

==
==
==

NON-PERSONAL PREMIUM MMDA NUMBER 1217024831

BEGINNING BALANCE OCTOBER 31, 2002	632,219.69
CHECKS AND DEBITS	0.00
DEPOSITS AND CREDITS	0.00
INTEREST PAID	738.05
ENDING BALANCE ON NOVEMBER 29, 2002	632,957.74
INTEREST PAID YEAR TO DATE	2,957.74

CREDITS

<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
11-29	INTEREST	738.05

DAILY BALANCES

<u>DATE</u>	<u>BALANCE</u>	<u>DATE</u>	<u>BALANCE</u>	<u>DATE</u>	<u>BALANCE</u>
10-31	632,219.69	11-29	632,957.74		